

# Property Inspection Checklist

Property Address:
Purchaser Name/s:
Agent Name:

<b>Initial Inspection Date</b>	
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<b>Follow Up Inspection Date</b>	
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Y = Yes  
N = No

*Damaged*  
**Details**

*Action Taken*  
*Repaired*  
**Details**

Entrance		
Door / Screen door / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points / Doorbell		
Deadlock		



Lounge		
Door / Screen door / Locks		
Windows / Screens / Locks		
Walls / Ceiling		
Floor		
Lights / Power points / Doorbell		
Blinds / Curtains		
Heating / Air Conditioning		



Dining		
Door / Screen door / Locks		
Windows / Screens / Locks		
Walls / Ceiling		
Floor		
Lights / Power points / Doorbell		
Blinds / Curtains		
Heating / Air Conditioning		

Y = Yes  
N = No

*Damaged*  
Details

*Action Taken*  
*Repaired*  
Details

Kitchen		
Windows / Screens / Locks		
Walls / Ceiling		
Floor		
Lights / Powerpoints		
Blinds / Curtains		
Cupboards / Drawers		
Bench Tops		
Sink / Dishwasher		
Taps / Spouts		
Stove Top		
Oven / Griller		
Exhaust Fan / Rangehood		
Tiling		



Bedroom 1		
Doors / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points / Doorbell		
Blinds / Curtains		
Built-ins / Mirrors		



Bedroom 2		
Doors / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points / Doorbell		
Blinds / Curtains		
Built-ins / Mirrors		

Y = Yes  
N = No

*Damaged*  
Details

*Action Taken*  
*Repaired*  
Details

Bedroom 3		
Doors / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points		
Blinds / Curtains		
Built-ins / Mirrors		



Other		
Doors / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points		
Blinds / Curtains		
Built-ins / Mirrors		



Laundry		
Doors / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points		
Blinds / Curtains		
Wash Tubs / Taps / Spouts		
Washing Machine		
Dryer / Hot Water System		
Toilet Bowl / Cistern / Seat		
Toilet Roll Holder		

Y = Yes  
N = No

*Damaged*  
Details

*Action Taken*  
*Repaired*  
Details

<b>Bathroom</b>		
Doors / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points		
Blinds / Curtains		
Bath / Taps / Spouts		
Shower / Taps / Spouts		
Shower Screen / Doors		
Wash Basin / Taps / Spouts		
Mirror / Cabinet / Vanity		
Toilet Bowl / Cistern / Seat		
Toilet Roll / Toilet Rails		
Tiling		
Heating / Exhaust Fan		



<b>Bathroom / Ensuite</b>		
Doors / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points		
Blinds / Curtains		
Bath / Taps / Spouts		
Shower / Taps / Spouts		
Shower Screen / Doors		
Wash Basin / Taps / Spouts		
Mirror / Cabinet / Vanity		
Toilet Bowl / Cistern / Seat		
Toilet Roll / Toilet Rails		
Tiling		
Heating / Exhaust Fan		

Y = Yes  
N = No

*Damaged*  
Details

*Action Taken*  
*Repaired*  
Details

Garage / Car Port		
Door / Screen Door / Locks		
Windows / Screens / Locks		
Walls/ Ceiling		
Floor		
Lights / Power points		
Blinds / Curtains		
External Walls / Roof		
Concrete Paving / Driveway		



**Notes/Instructions/Special Conditions**